

Bicycle and Pedestrian Advisory Committee (BPAC)

Meeting Minutes

August 26, 2004

1. Call to Order.

Chair Alfano called the meeting to order at 7:30 p.m. A quorum was present.

Members Attending:

David Alfano, Michael Barnes, Cathy Baylock, Maureen Brooks, Robert Cronin, Karyl Matsumoto, Matt Grocott, Mike Harding, Marc Hershman, Ken Ibarra, Colleen Jordan, Julie Lancelle, and Mark Meadows.

Staff/Guests Attending:

Geoff Kline, Walter Martone, and Sandy Wong - C/CAG Staff; Mike Nelson – Peninsula Bicycle Pedestrian Coalition; Jonathan Korfhage – City of Foster City.

2. Public Comments On Items Not On The Agenda.

Mr. Mike Nelson, President of the Peninsula Bicycle Pedestrian Coalition, introduced himself to the Committee.

3. Minutes of the May 27, 2004 meeting.

Committee member Barnes MOVED the approval of the minutes, seconded by member Hershman. MOTION PASSED unanimously.

4. Report from Mapping Committee.

Maureen Brooks distributed maps and asked members from each sub-area to go back and solicit help from those who know the community in providing updated bicycle route information. She asked that any new information be added/drawn on the map. Information obtained from this “community based” effort will be included in the update of the Countywide Bike Map. Maureen requested that information be returned in two months.

Maureen also reported that she received and installed the GIS software. It is ready for data input.

5. Update on Bicycle Technical Guidelines.

Geoff Kline reported that he had checked with the Cities of Seattle Washington, Davis California, Portland Oregon, and Boulder Colorado and the Valley Transportation Authority (VTA) in Santa Clara County in terms of what technical guidelines are used and the experience in using them. Among these cities, Davis has the most bike users, at 10,000 to 15,000 bikes per day, with a one-time count of 1000 plus bikes in 15 minutes. Davis uses the Manual on Uniform Traffic Control Devices (MUTCD), while Boulder and Seattle use the AASHTO (American Association of State Highway and Transportation Officials) Guidelines for technical information. Geoff Kline stated that his contacts would be made available for future reference. The various

contacts are:

City/Agency	Name/Title	Telephone Number
Seattle, Washington	Pauh Wang/Assist. Director Bicycles	(206) 684-8562
Valley Transportation Authority of Santa Clara County	Celia Chung	(408) 321-5716
Davis, California	Tim Bustos/ Bicycle Contact	(530) 757-5669
Portland, Oregon	Jeff Smith/ Bicycle Specialist	(503) 823-7083
Boulder, Colorado	Marney Ratzel / Bike/Pedestrian Planner	(303) 441-4138

It was discussed that a guest speaker from Davis should be invited to a future meeting to see how we might benefit from the Davis experience. Pictures and videos of the Davis examples will be helpful.

Member Grocott asked if the BPAC could use these guidelines in project application scoring. Chair Alfano suggested that a couple of copies of the AASHTO manual should be obtained.

6. Measure “A” Bike/Ped Projects.

Geoff Kline reported his findings on the Measure “A” bike/ped candidate projects as they relate to the 15 projects in the Countywide Bike Plan.

*Member Brooks moved to include all the Measure “A” bike/pedestrian candidate projects in the Countywide Bike Plan as priority projects with no particular order, and with an amendment that the Portola Valley project must be coupled with paving improvements to Portola Road. This action will merge those projects that are identical or those projects with very similar descriptions. Member Harding seconded. **MOTION PASSED unanimously.***

7. Process to integrate Federal Funding with Transportation Development Act (TDA) Article 3 funding in selection of bike & pedestrian projects.

Geoff Kline presented the proposal to screen the Regional Program candidate projects locally to determine which projects are worthy of further transmittal to the Metropolitan Transportation Commission (MTC), the agency which will score individual applications. The Regional Bicycle Program will be financed by Congestion Mitigation and Air Quality (CMAQ) Federal funding. The regional program will be strictly discretionary, meaning that San Mateo County may receive all the \$8 million available in FY 2005/06 and 2006/07 or nothing. The project applications will be judged on their merits in competition with applications from the other eight (8) MTC counties.

Regional projects and Transportation Development Act (TDA) Article 3 Bicycle and Pedestrian projects will have applications due on December 10, 2004. BPAC will score the TDA Article 3 projects only. However, Member Hershman recommended that the BPAC score the Federally

funded project applications using the TDA Article 3 criteria just to see how they compare.

Discussion then turned to the TDA Article 3 Year 2001 project in Belmont, the Ralston Avenue Bike/Pedestrian Overcrossing of US 101. This project was approved more than three (3) years ago, but is still not ready to go to construction. The allowable time limit has been exceeded, and, hence, Belmont must return unused funds. Approximately \$200,000 has already been spent. BPAC asked staff to ascertain how the funds were used. Also, BPAC questioned why the sponsor should automatically receive the \$100,000 balance in the next TDA cycle. This item is to be agendaized at the next meeting.

8. Update on Projects in the 2000 Countywide Bicycle Plan (Projects #1 - #15).

All 15 projects were summarized based on comments received from all interested cities and agencies. Some of the more substantive comments were:

Project #4: North-South Bikeway (Southern Section) – There will be substantial controversy with this project. El Camino Real does not appear to be a viable bicycle commuter route.

Project #7: North Coast Bikeway – A new project submitted by Daly City may supercede the existing project.

Project #8: North-South Bikeway (Old County Road Section) – San Carlos objects to the use of Old County Road as a bicycle route. Further investigation should resolve this matter.

Project #10: US 101/Willow Road Interchange Project – This project is currently programmed in the State Transportation Improvement Program (STIP). Now is the time to develop design considerations into the project.

Project #14: Crystal Springs – 3rd/4th Avenue Bikeway – Some work has been completed on this project. An analysis should be made to revise the project accordingly.

Project #15: San Francisco International Airport (SFIA) East Side/Bay Trail Project – SFIA does not desire to continue the project. Where does one go from here?

BPAC Members were asked to send their comments on these 15 projects to staff prior to next meeting. All and any comments are welcome.

9. Member Communications.

None.

10. Adjournment

The meeting ended at 9:04 p.m.